

September 23, 2025

Board met as the Community Based Housing Board for a special meeting at 8:45 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Kassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, September 23, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Cerwinske, Brunkhorst present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Vice-Chairman Brunkhorst. Cerwinske moved/Brunkhorst second to approve the agenda after removing the closed session. Darius P. Robinson, County Attorney, Barbara Meeker, Human Resource Mgr., Brent Pecenka, IT, present.

Cerwinske moved/Brunkhorst second to approve the 9/16/25 minutes.

Cerwinske moved/Brunkhorst second to approve claims as listed below and authorize Auditor to issue checks.

Cerwinske moved/Brunkhorst second to approve a payroll change for Steffan Friest, CBS Direct Care Staff RSII from part time to full time, \$14.50/hr./\$9.80 sleep time, promotion effective 9/21/25.

Cerwinske moved/Brunkhorst second to approve the liquor license renewal for Paha Cider, LC at 2392 Hilton Ave, Waverly.

Cerwinske moved/Brunkhorst second to authorize electronic filing of State of Iowa 509A Certificate of Compliance for Plan Year ending 7/31/25 as presented.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-89. Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY26 Budget: From General Basic Fund to General Supplemental \$450,000. So passed and adopted this 23rd day of September, 2025.

Board/Committee updates: Cerwinske gave an update on the Northeast Iowa Community Action board meeting; Brunkhorst attended IA Works CEO Board meeting.

Board met with Barbara Meeker, Human Resource Mgr., for a department update and to further review and discuss Bremer County Handbook Policy 2.6 Evaluations. Dan Pickett, Sheriff, Robinson, Pecenka, present.

Board met with Kassandra Johansen & Barb Meeker, Safety & Risk Management for a department update. Cerwinske moved/Brunkhorst second to authorize the Board Vice-Chair to sign the response to IMWCA annual review recommendations. Robinson, Pecenka, present.

Board met with Nick Joss & David Lehman, Roadside Vegetation Mgrs., for a department update. Cerwinske moved/Brunkhorst second to authorize the Board Vice-Chair to sign an updated 2025 County Weed Commissioner Certification Form to transfer the contact information from Lehman to Joss. Pecenka, present.

Board met with Landon Moore, County Engineer, for a weekly department update. B. Meeker & Pecenka present.

Cerwinske moved/Brunkhorst second to adjourn at 10:08 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the September 23, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 9/23/25:

Adam Hanson	Lodging Reimbursement	271.04	
Alliant Energy - IP&L	Intersection Lighting	254.34	2
Amanda Gesme	Mileage Reimbursement	16.80	
Black Hawk Co Sheriff	Service Of Notice	99.00	
Butler Co Rec	Utilities	364.30	
Central Iowa Distributing Inc	Custodial Supplies	955.00	
Century Link	Trunking Expense	33.95	
Cerro Gordo Co Auditor	Juvenile Court Services	6,044.55	
City Of Janesville	Utilities	71.48	
City Of Tripoli	Utilities	142.98	
CNH Industrial Capital	Parts	63.75	
Cooley Sanitation/Cooley Pumping	Landfill Waste Disposal	2,600.00	3
Croell Inc	Concrete	5,128.00	
Denver Forum	Publications	848.46	2
Dr Courtney Bochmann	Mileage Reimbursement	1.20	
Duane Hildebrandt	Mileage Reimbursement	34.80	
East-Central Iowa Rec	Intersection Lighting	47.47	
Elizabeth A Fagerlind	Custodial Services	650.00	
Geocomm Inc	Data Maintenance	5,983.11	
Glaxosmithkline Pharmaceutical	Flu Vaccine/Credit Memo	1,397.47	
Gordon Flesch Co Inc	Copier Lease	232.23	2
Grant Walvatne	Cell Phone Reimbursement	120.00	
Hardin Co Sheriff	Service Of Notice	36.50	
Heartland Asphalt Inc	C33 Project	579,449.76	
Hi-Way Products Inc	Guardrail	4,250.00	
ICEA	Conference Registration	1,125.00	
INRCOG	CompPlan Update	1,000.00	
Iowa Prison Industries	Signs	262.79	
J Robert Hopson Inc	509a Actuarial	650.00	
James O'Donnell	VA Commissioner Per	543.20	

Joe Sampson	Mileage Reimbursement	10.80	
John Deere Financial	Misc. Supplies	284.21	2
John-Paul Gerard Sager	VA Commissioner Per	478.48	
MidAmerican Energy Co	Intersection Lighting	172.53	2
Napa Auto Parts	Parts	667.48	12
Ne IA Response Group	Annual Dues	12,494.00	
Northland Products Co	Supplies	1,831.30	3
Nutrien Ag Solutions Inc	Herbicides	9,096.30	
Office Express	Office Supplies	51.32	
On Target Training Minnesota	Training Fees	1,400.00	
Pathways Behavioral Serv Inc	Drug Prevention	810.71	
Port53 Technologies Inc.	Annual Contract	5,808.00	
PRIA	Membership Dues	60.00	
Rich Miller	VA Commissioner Per Diem	580.64	
Riley's Inc	Office Supplies	407.84	3
Roeder Law Office	Legal Services	1,634.70	
Roling Ford LLC	Vehicle Maintenance	52.89	
Sally Yungtum	Mileage Reimbursement	67.20	
Sci Communications	Annual Phone Support	69.86	
Spahn & Rose Lumber Co	Supplies	9.33	
Stokes Welding	Supplies	12.50	
Taylor Construction Inc	Contract Services	3,357.00	
The Shredder	Document Shredding	48.00	
Us Cellular Corp	Phone/Mobile Date Service	495.59	4
Verizon Wireless	Cell Phone Service	233.90	4
Waverly Newspapers	Legal Notices	29.35	
Waverly Utilities	Utilities/Internet	1,529.83	5
	Total	654,370.94	
Assessor's			
Professional Office Services	Printing/Postage	1,269.71	
Riley's Inc	Office Supplies	61.12	
US Cellular Corp	Phone Service	89.78	
Watson And Ryan PLC	Legal Services	137.50	
	Total	1,558.11	
CBS			
Jennifer Picken	Reimbursement-Lodging	444.64	
SCI Communications	Annual Phone Support	419.14	
Steffan Friest	Reimbursement- Chauffeur License	33.50	
The Shredder	Document Shredding	48.00	
US Cellular Corp	Phone/Mobile Date Service	42.53	
Waverly Utilities	Utilities/Internet	2,620.37	4
	Total	3,608.18	
	Grand Total	659,537.23	